



## Roles and Responsibilities of the Board

### ALL MEMBERS

#### Leadership

- Financial/fiduciary oversight
  - Review quarterly statements – come to the meeting with questions, concerns, interest
  - Be prepared to vote on the recommendations of the financial committee brought forward to the Board by the Treasurer
- Participate in a Committee
  - Select one committee to actively participate on, if you have interest in more than one, act as a resource to the secondary interest. Current committees are: Fundraising, Partnership and Outreach, Finance (limited spots).
- Engage in strategic planning activities
  - Be prepared to set aside time (may be an evening, or a Saturday) to participate in a facilitated meeting to develop a strategic plan. Be part of positive change!
  - Read any necessary documentation prior to the meetings, come informed to help make impactful decisions
  - If a strategic plan exists, be prepared to familiarize yourself with its goals and assist with a 6 month review. Are we achieving the outcomes that we all agreed upon? If not, what needs to change? If yes, celebrate!!

#### Fund Strategy and Development

- Be prepared to provide input into an annual funding strategy; fundraising goals and those outlined and approved at the Strategic Planning sessions. Let's keep this organization sustainable and strong and continue to meet the needs of the communities it serves.
- Determine level of support; time and/or money at the onset of each fiscal. Renew your membership in a timely manner. Also consider making a donation on top of paying your annual membership fee.

#### Community Ambassador & Advocacy

- Engagement
  - Develop strategies for meaningful engagement with community and members. If Lakeshore Arts is your charity of choice, what tools do you need to help share that passion? Ask staff to identify tasks and provide speaking notes to ensure your time is used in a meaningful way.
  - Understand organizations annual goals, mandate and vision to clearly represent and support the organization. This will make sharing your love of Lakeshore Arts to anyone!
  - Develops and delivers an annual Board Orientation to new members and existing members who want a refresher – provide opportunity for President to share their vision and benchmarks for their term of office.